

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

**Minutes of the Parish Council meeting held on Monday 2nd December 2024, 7.00pm
at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD**

Present: Cllrs: N Greenhalgh, D Landon, R Goulden, J Mosley,

J Landon, D Spencer, C Smith and E Briggs

Apologies: Cllr C Scothern, S Whelan

In attendance: 1 member of the public, Cllr Richardson

Clerk: Clare Brettell

Public Session

A resident raised the flooding issue on Main Street, Grove and asked the Parish Council to address this with the relevant authorities.

Cllr Smith provided an update.

Commencement of meeting

In the Chairs absence Cllr Greenhalgh (Vice Chair) chaired the meeting

24/92 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda
None

24/93 To receive – apologies for absence given to the Clerk
Apologies were received and noted from Cllrs C Scothern and S Whelan

24/94 To receive and approve – Minutes of the meeting held on the 4th November 2024 (Appendix 1)
The minutes of the meeting held on the 4th November 2024 were accepted as a true and accurate record.

24/95 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)
It was noted that an email from Severn Trent Water had been received regarding the 'Beck' which would be discussed when further information had been received.
In the absence of Cllr Whelan there was no further update regarding the dyke at Westfields.

24/96 To receive - update from the District Councillor (5 minutes)
Cllr Richardson was not present at the time.

24/97 To receive - update from the County Councillor (5 minutes)

Cllr Ogle was not present

24/98 To discuss – Police Report and any issues to report

The Clerk had requested a local PCSO to attend a Parish Council meeting. A response had been received to say this was not usually the case. Cllr Briggs had spoken to a local PCSO who was willing to come to a Parish Council, the Clerk to look into this. Reports had been raised of lamping in the village, the Clerk to pass on. **Clerk**

24/99 To receive - update from Parish Councillors on the defibrillator checks and to receive an update on the policy and documentation suggested by Sue Wroe

The checks had been carried out by Councillors

Sue Wroe was working on the Policy and documentation and will bring back to the next meeting.

24/100 To receive - update on the work of the Lengthsman, and the Lengthsman scheme

Parish Councillors were pleased with the regular updates from the Lengthsman and the work carried out. Any items that need to be looked at to be reported to the Lengthsman.

It was noted that the Clerk wasn't aware of any payment made to date for inclusion in the Lengthsman scheme for the year 23/24 and would chase up with VIA and Cllr Ogle.

24/101 Planning Applications

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

Application No:	24/01304/COU Planning Portal Ref: PP-13555314
Grid Ref:	E: 478553 N: 376881
Proposal:	Change of Use from Public Amenity (Highway) to Private Residential land Together with New Fence and Hedgerow Boundary with Gated Entrances
Site Address:	South View Laneham Road Stokeham Nottinghamshire

It was resolved to **respond** stating 'no comments' to this application.

District Councillor - Cllr Richardson joined the meeting at 7.24pm

Cllr Biggs brought up the planning application in Stokeham opposite the church which had not yet received an outcome. This to be chased with DC Cllr Richardson.

Cllr Richardson provided his update to Parish Councillors:

Cllr Richardson reported that a new Flood Manager had been appointed and advised to make contact with her regarding the flooding issues raised.

Consultation on planning had been received regarding the Battery storage schemes within the ward. A meeting at Rampton had been held to express concerns especially with regard to fire hazards.

Cllr Richardson confirmed that the 'Glass recycling scheme' was being brought in sometime in 2026.

Contact had been made with Hollie Marsh at the Retford Police Office. Cllr Richardson is to liaise directly for support. The issues of 'Lamping' were raised.

Planning Enforcement cases are not being noted anymore, Cllr Richardson to look into this.

24/102 To Discuss/Update on Highway Issues or footpath matters in the Village

The issue of flooding near '6 Oaks' in Grove was discussed further and a request to Cllr Ogle to chase this up further and to request a site visit, Cllr Smith would also like to attend – The Clerk to contact him. The flood water is now freezing and vehicles are skidding on the ice when the water is frozen. Cllr Ogle had clarified that the land owners had given reassurance but Councillors were concerned that this is not the case.

The Clerk to request that this be included on the gritting route until the flooding issue is resolved.

Cllr Smith to contact the new flooding Officer

Cllr Smith

24/103 To receive an update on the car park resurfacing in Headon opposite the church

Cllr Richardson provided an update, that members of the Estates team have now left. He had provided the Clerk with new contact details for her to email directly.

This was a long ongoing matter and the Clerk to write to Bassetlaw to discuss the resurfacing with the possibility of taking on the ownership.

24/104 To discuss and agree – Proposals for Parish Council website and email accounts (deferred from previous meeting)

It was **resolved** to go ahead with the quotation from JKE Webdesign.

Cllr Janet Landon to assist with village information and images etc.

24/105 To update – Glass recycling bins from ROB

This was deferred to the next meeting.

24/106 To discuss – Use of Snow plough in the Parish

Cllr Mosely updated Parish Councillors regarding the history of the snow plough owned by the Parish Council. It is currently stored at Champions, and was part of a Parish Council initiative 20 years ago, with Nottinghamshire County Council, whereby when used the farmer was reimbursed directly.

The Clerk updated Parish Councillors that she had looked into this and has this had not been done in recent years neither NCC or Bassetlaw DC could find any record of this. The Clerk would enquire with VIA and feedback to Parish Councillors. Concern was raised that VIA would no longer permit this.

Clerk

With winter weather imminent it was **resolved** for the Chair and Vice Chair to have delegated power for any snow plough repairs or use until clarification is received.

Cllr Whelan and Cllr Greenhalgh

24/107 Financial Matters

107.1 To update – Unity Trust Bank account

Money had been transferred across and the Unity Trust account was now up and running. Cllr Whelan to close the Santander accounts at a later date.

The bank balances are:

Unity Trust £10495.55

Santander £10477.02

£ 10.00

107.2 To receive and approve the schedule of payments for November (Appendix 2)

The payments of 751.48 were authorised. Councillors were asked to approve these on the Unity account.

107.3 To receive and discuss the budget for 2025/26 and new projects for Consideration (Appendix 3)

The Clerk provided accounts from April and went through the budget considerations and potential projects for 2025/26. Parish Councillors to give this further consideration and for the precept to be agreed at the January meeting.

24/108 To discuss – Correspondence received (all emailed to Parish Councillors)

All correspondence had been circulated to Councillors

24/109 To recap – items discussed in the meeting for inclusion in the Newsletter

Flooding issues and the Parish Councils requests for a resolution

Promotion of the lengthsman work in the villages

Going ahead with a Parish Council Website, residents to provide suggestions of what they'd like to see included.

24/110 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

The date of the next meeting is 20th January 2025

Items for inclusion on the agenda are the speed limits in Nether Headon, Poppies for Remembrance, an update on the 'Beck' and the budget and precept request for 2025/26

The meeting closed at 8.26pm.

Signed by: _____

Date: _____