

## **HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 4<sup>th</sup> November 2024, 7.00pm  
at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD**

Present: Cllrs Sean Whelan, Nigel Greenhalgh, David Landon, Rob Goulden, John Mosley,  
Janet Landon, David Spencer,  
and Eric Briggs

Apologies: Cllr C Scothern

In attendance: Cllr Ogle

Clerk: Clare Brettell

### **Public Session**

No residents present

### **Commencement of meeting**

- 24/74 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**  
None
- 24/75 To receive – apologies for absence given to the Clerk**  
Apologies were received and noted from Cllr C Smith and District Cllr S Richardson
- 24/76 To receive and approve – Minutes of the meeting held on the 7<sup>th</sup> October 2024 (Appendix 1)**  
The minutes of the meeting held on the 7<sup>th</sup> October 2024 were accepted as a true and accurate record and were signed by the Chair.
- 24/77 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**  
None
- 24/78 To receive – Police Report**  
The Clerk had circulated the local police updates to Parish Councillors. The Clerk to request a local PSCO to attend a Parish Council meeting. **Clerk**
- 24/79 To receive - update from the District Councillor (5 minutes)**  
Cllr Richardson had sent in his apologies.
- 24/80 To receive - update from the County Councillor (5 minutes)**  
Cllr Ogle was not in attendance

- 24/81 To receive - update from Parish Councillors on the defibrillator checks and to receive an update on the policy and documentation suggested by Sue Wroe**  
The Clerk had circulated to all Parish Councillors details from Zurich Insurance regarding the liability of defibrillators.

The following Councillors confirmed that checks had taken place.

Stokeham – Cllr C Scothern  
Headdon – Cllr N Greenhalgh  
Upton – Cllr S Whelan

- 24/82 To receive - update on the work of the Lengthsman, and the Lengthsman scheme from the Clerk**

The Chair updated members regarding the Lengthsman and that all villages are looking well maintained. The Clerk had forwarded to Parish Councillors photographs taken by the Lengthsman showing the work that she had carried out.

The Clerk wasn't aware of any payment made to date for inclusion in the Lengthsman scheme for the year 23/24 and would chase up with VIA and Cllr Ogle.

- 24/83 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):  
Nothing to discuss

- 24/84 To Discuss/Update on Highway Issues or footpath matters in the Village**

The Clerk had circulated to Parish Councillors an update from Notts County Councillor J Ogle regarding the flooding that he was moving forward for the Parish Council.

It had also been raised that the railing that had fell into the dyke on the Headdon to Stokeham Road had not been repaired, and this was being chased up.

The steps to the War Memorial were also raised and making access safe for maintenance. It was requested that the Lengthsman be asked to not clear this area moving forward. An option of using a tractor and flail was discussed, as well as the purchase of wildflower seeds. This to be discussed further at a future meeting.

Cllr Ogle entered the meeting at 7.15pm and provided a further update regarding the flooding. The complaint had been sent to the Highways drainage Manager to look into this and will need to be addressed when the road is flooded again. Better drainage records are now being kept at NCC to ensure water courses and drainage is recorded.

An issue was raised at 'Westfields' where the dykes are no longer in existence and are overflowing. Cllr Whelan to discuss with the land owner.

**Cllr Whelan**

- 24/85 To receive an update on the car park resurfacing in Headdon opposite the church**

The Clerk had chased this with the Estates department at Bassetlaw but as yet had not received a response.

DCC Cllr Richardson was looking into this. To be deferred to the next meeting.

**District Cllr Richardson**

**24/86 To discuss and agree – Offer of Glass recycling bins**

The Chair discussed the previous proposal for an organisation called ROB (based in Ollerton) that are offering to put bins into place in each village and then collect it. They have offered to place 2 in Headon 1 in Grove, 1 in Stokeham and 1 in Upton. Bins are wheelie bin size and they are offering an initial fortnightly collection of all bins for a charge of £14 per collection (for all). Cllr Whelan to discuss and arrange to see on a trial basis

**Cllr Whelan**

**24/87 To update – preservation of the ‘Beck’ and a request for further information from the Environment Agency**

Cllr J Landon provided an update regarding the ‘Beck’. She had circulated a letter to residents to acquire further information. One resident had responded to report the wildlife spotted, but concern for the amount of sewage.

It was **resolved** to contact the Environment Agency and Severn Trent Water to ask for data regarding the water quality of the ‘Beck’ to ensure there is no sewage leakage that cause a problem for wildlife.

**Clerk**

**24/88 Financial Matters**

**88.1 To update – Unity Trust Bank account**

Unity Trust Bank were awaiting a letter confirming details of the Santander account and then a switch over date could be agreed.

**88.2 To receive and approve the schedule of payments for October**

It was **resolved** to approve these payments totalling £ 457.92 and to note the two bank balances of:

Account 1 £15326.47

Account 2 £ 5146.98

Unity Trust £ 500.00

**88.3 To note – Local Government Pay increase agreement**

It was noted that the Local Government pay increase had been agreed, back dated to the 1<sup>st</sup> April 2024. The Clerk to be paid in accordance with this increase.

**24/89 To discuss – Correspondence received (all emailed to Parish Councillors)**

The Clerk had circulated all relevant correspondence.

**24/90 To note – Recap of meeting for inclusion in the Newsletter**

Councillors informed the Clerk of the items they would like to see included in the next newsletter.

**24/91 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

The date of the meeting is 2<sup>nd</sup> December 2024. 7-m with Parish Councillors meeting at 6.30pm to discuss the website provision

Items for inclusion are the new Parish Council Website, preparation of the budget and precept request

The meeting closed at 8.10 pm.

Signed by: \_\_\_\_\_

Date: \_\_\_\_\_