

# **HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL**

**Minutes of the Parish Council meeting held on Monday 7<sup>th</sup> October 2024, 7.00pm  
at Headon Village Hall.**

Present: Cllrs Sean Whelan, David Landon, Rob Goulden, John Mosley, Craig Smith, Janet Landon and Eric Briggs

Apologies: Cllrs Scothern, Spencer, Greenhalgh

In attendance: Bassetlaw District Cllr S Richardson

Clerk: Clare Brettell

## **Public Session**

No residents present

## **Commencement of meeting**

The order of the agenda was moved to consider the report from the District Councillor

**24/59 To receive - update from the District Councillor (5 minutes)**

Cllr Richardson informed members that he was having trouble accessing his email account, and that members are advised to contact him on the phone. Cllr Richardson has undergone training at Bassetlaw, which will help with spotting ASB and violence issues across the district. District Councillors are now trained to signpost to the relevant authorities.

Bassetlaw Councillors were also challenging the 'Winter fuel payment' and were requesting that Government reinstate this.

Cllr Richardson thanked members for their input regarding the Boundary review, the closing date was the 7<sup>th</sup> October.

**24/54 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**

None

**24/55 To receive – apologies for absence given to the Clerk**

Apologies were received and noted from Cllr C Scothern, D Spencer and N Greenhalgh

**24/56 To receive and approve – Minutes of the meeting held on the 2<sup>nd</sup> September 2024 (Appendix 1)**

The minutes of the meeting held on the 2<sup>nd</sup> September 2024 were accepted as a true and accurate record and were signed by the Chair.

**24/57 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made) and to update on the actions log**

None

**24/58 To receive – Police Report**

Following the last meeting, the Clerk had contacted the local police unit and notified them of the issues raised (motor/quad bikes present in the villages). It was unlikely that officers could attend Parish Council meetings, but would circulate regular Police updates. The Clerk to report any issues raised with them to address.

**24/60 To receive - update from the County Councillor (5 minutes)**

Nothing to report

**24/61 To receive - update from Parish Councillors on the defibrillator checks and to receive an update on the policy and documentation suggested by Sue Wroe**

The Chair updated members that he and the Clerk had met virtually with Sue and she was working on putting the document together.

It was confirmed that the following members would be responsible for each area's defibrillator, providing that no personal liability is implied.

Stokeham – Cllr C Scothern

Headon – Cllr N Greenhalgh

Upton – Cllr S Whelan

Grove – Cllr C Smith

The Clerk confirmed that 3 sets of replacement pads had been ordered and replaced by Sue and Cllr Goulden. The Clerk thanked them for this.

**24/62 To receive - update on the work of the Lengthsman, and the Lengthsman scheme from the Clerk**

The Chair updated members regarding the Lengthsman and that all villages are looking well maintained. The Clerk to ask if the Lengthsman could send in photos of the area of work completed.

The Clerk wasn't aware of any payment made to date for inclusion in the Lengthsman scheme for the year 23/24, and would chase up with VIA and Cllr Ogle.

**24/63 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

Nothing to discuss

**24/64 To Discuss/Update on Highway Issues or footpath matters in the Village**

Cllr Smith brought up the flooding issues in Grove around the 6 Oaks still awaiting attention. Photos were taken and submitted back in April, a site visit made, ditch dug out and then the road repaired. This still needs attention. Cllr Ogle had provided an update at the previous meeting. The Clerk to chase this.

**Clerk**

It was also raised that the issue with the railings (fell into the dyke on the Headon to Stokeham Road (mid way - narrow near the vicarage)). The Clerk had raised this and a report had come back stating the work had been completed which was not the case. The Clerk to go back and ask for it be properly addressed.

**Clerk**

**24/65 To receive an update on the car park resurfacing in Headon opposite the church**  
The Clerk had chased this with the Estates department at Bassetlaw but as yet had not received a response. DCC Cllr Richardson to look into this and the discussion to be deferred to the next meeting. **Clerk/Cllr Richardson**

**24/66 To discuss and agree – Proposals for Parish Council website and email accounts (deferred from previous meeting)**  
Members had looked at the 3 quotations received, and requested further information from both JKE Web Design and Hugo Fox, inviting them to attend a Parish Council meeting to show the Parish Council what a website would entail and how it would work, before any further decisions are made. The Clerk to arrange. **Clerk**

**24/67 To adopt – Standing Orders (deferred from previous meeting)**  
It was **resolved** to adopt the Standing Orders

**24/68 To discuss and agree – Offer of Glass recycling bins**  
The Chair discussed the previous proposals but the vehicles were too large to access site and so this had been exhausted.  
An organisation called ROB are offering to put bins into place in each village and then collect it. They have offered to place 2 in Headon 1 in Grove, 1 in Stokeham and 1 in Upton. Bins are wheelie bin size and they are offering an initial fortnightly collection of all bins for a charge of £14.  
Cllr Richardson to look at whether Bassetlaw will be including this next year. **Cllr Richardson**

**24/69 To agree – Internal Audit for 24/25 and to select an internal auditor**  
It was **resolved** to request that Sue Stack carry out the audit at a cost of £80.

**24/70 To discuss – preserving ‘The Beck’ as a viable watercourse or returning it to a viable state should that be necessary**  
Cllr J Landon suggested that ‘The Beck’ be looked at and its current state, to see if any work is needed. Cllr Smith confirmed that he had recently walked this and there is flowing water in it in places.  
Cllr Landon and Cllr Smith to look into this further to bring back to a future meeting. **Cllr Landon and Cllr Smith**

**24/71 Financial Matters**

**71.1 To update – Unity Trust Bank account**  
Unity Trust Bank were awaiting 6 months bank statements and then they should have all the information needed to open the account.

**71.2 To receive and approve the schedule of payments for September (Appendix 2)**  
It was **resolved** to approve these payments totalling £ 755.88 and to note the two bank balances of:

Account 1 £15313.35

Account 2 £ 6274.83

**24/72 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.**

It was agreed to include the items raised through the meeting.

The date of the next meeting is Monday 4<sup>th</sup> November 2024.

**24/73 To discuss – Correspondence received (all emailed to Parish Councillors) including to note the Notice of Public Consultation on the Nottinghamshire County Council Draft Biodiversity Net Gain Supplementary Planning Document**

Noted

The meeting closed at 8.05 pm.

Signed by:\_\_\_\_\_

Date:\_\_\_\_\_