

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

**You are invited to attend the Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council which is to held at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD
on Monday 3rd March 2025 commencing at 7pm**

Signed:

C L Brettell

Clerk to the Parish Council

24th February 2025

Public Session

To allow the public the opportunity to raise matters with the Parish Council.
Members of the public will adhere to the rules set out by the Council (10 minutes)

Commencement of meeting

- 25/134 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
- 25/135 To receive – apologies for absence given to the Clerk**
- 25/136 To receive and approve – Minutes of the meeting held on the 20th January 2025**
- 25/137 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**
- 25/138 To receive - update from the District Councillor (5 minutes)**
- 25/139 To receive - update from the County Councillor (5 minutes)**
- 25/140 To discuss – Police Update and any issues to report**
- 25/141 To receive**
 - i) update from Parish Councillors on the defibrillator checks
 - ii) to receive an update on the policy and documentation suggested by Sue Wroe
 - iii) To consider offer of free training from the Retford Lions Club
- 25/142 To receive - update on the work of the Lengthsman**
- 25/143 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):
- 25/144 To Discuss/Update on Highway Issues or footpath matters in the Village including the Flooding issues in Grove**
- 25/145 To receive an update on the car park resurfacing in Headon opposite the church**

25/146 To update – Progress with new website

25/147 To update – Glass recycling bins from ROB

25/148 To update - Use of Snow plough in the Parish

25/149 To update – The ‘Beck’

25/150 To adopt the following policies:

Financial Regulations

Data Protection Policy

SAR Request Policy

Publication Scheme

Equality and Diversity Policy

Code of Conduct

Sexual Harassment Policy

Grievance Procedure

Disciplinary Procedure

25/151 Storage of the ‘Enclosure Award’ and taking a digital copy

25/152 Date and time of the Annual Parish Gathering

25/153 Financial Matters

153.1 To receive balance on Unity Trust/Santander Bank accounts

153.2 To receive and approve the schedule of payments for February
(retrospectively)

153.3 To agree – Payroll to be carried out ‘in house’

25/154 To discuss – Correspondence received (all emailed to Parish Councillors)

Noting Webinar briefing from National Grid and the consultation

25/155 To recap – items discussed in the meeting for inclusion in the Newsletter

25/156 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.