

HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL

**You are invited to attend the Annual Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council which is to held at Headon Village Hall, Church Street, Headon, Retford, DN22 0RD
on Monday 12th May 2025 commencing at 7pm**

Signed:

C L Brettell

Clerk to the Parish Council

5th May 2025

Public Session

To allow the public the opportunity to raise matters with the Parish Council.
Members of the public will adhere to the rules set out by the Council (10 minutes)

Commencement of meeting

- 25/01 To Elect a Chairman for the ensuing year.** Chairman to sign the declaration of acceptance of Office
- 25/02 To Elect a Vice-Chairman for the ensuing year.** Vice-Chairman to sign the declaration of acceptance of Office
- 25/03 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**
- 25/04 To receive – apologies for absence given to the Clerk**
- 25/05 To receive and approve – Minutes of the meeting held on the 14th April 2025**
- 25/06 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**
- 25/07 To agree – appointment of representatives for defibrillator checks and any other appointments as necessary**
- 25/08 To receive - update from the District Councillor (5 minutes)**
- 25/09 To receive - update from the County Councillor (5 minutes)**
- 25/10 To discuss – Police Update and any issues to report**
- 25/11 To receive - update from Parish Councillors on the defibrillator checks including servicing and purchase of new batteries**
- 25/12 To receive - update on the work of the Lengthsman**

25/13 Planning Applications

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

Application No:	25/00465/FUL Planning Portal Ref: PP-13961781
Grid Ref:	E: 475142 N: 376998
Proposal:	Change of Use of Agricultural Land to Equestrian Use, Erect 5 Stables and Hay/Feed Room and Construct an All-Weather Manege for Personal Use
Site Address:	Clover Close House Thorpe Street Headon Nottinghamshire

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East Drayton Neighbourhood Plan: Pre-Submission Draft Consultation (emailed out to Parish Councillors 5th May 2025)

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Application No: 25/002019/NEWDEV

Location: Stable Block at Home Farm, Main Street, Grove, Nottinghamshire

Proposal: New Development – Consultation for new property

Existing Plot Name: Stable Block At Home Farm

Proposed House Number: West Stable at Home Farm

Accepted into use.

25/14 To Discuss/Update on Highway Issues or footpath matters in the Village, including putting up mirrors to aid visibility

25/15 To agree - Invitation to Join Nottinghamshire Building Preservation Trust for Free (From the RCAN message of 12th March)

25/16 To receive an update on the car park resurfacing in Headon opposite the church

25/17 to discuss – quotation received from Sally Mitchell Fine Arts Ltd to take a digital copy of The ‘Enclosure Award’

25/18 Financial Matters

18.1 To receive balance on Unity Trust/Santander Bank accounts

18.2 To receive and approve the schedule of payments for April (retrospectively)

18.3 To agree - Proposal for grant payments to the Church and Village Hall.

18.4 To approve - Internal Audit

18.5 To agree – Inventory/Asset Register

18.6 To consider, approve and sign the Annual Governance statement – Section 1

18.7 To consider, approve and sign the Accounting Statement – Section 2

18.8 To approve and sign the Exemption certificate

25/19 To discuss – Correspondence received (all emailed to Parish Councillors)

Public Consultation on the Draft LNRS for Nottinghamshire and Nottingham

25/20 To recap – items discussed in the meeting for inclusion in the Newsletter

25/21 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.