

## **HEADON-CUM-UPTON, GROVE & STOKEHAM PARISH COUNCIL**

**You are invited to attend the Parish Council meeting of Headon-cum-Upton, Grove & Stokeham Parish Council which is to be held at Headon Village Hall, Church Street, Headon, Retford, DN22 0RE  
on Monday 19<sup>th</sup> January 2026 commencing at 7pm**

Signed:

*C L Brettell*

Clerk to the Parish Council

11<sup>th</sup> January 2026

### **Public Session**

To allow the public the opportunity to raise matters with the Parish Council.  
Members of the public will adhere to the rules set out by the Council (10 minutes)

### **Commencement of meeting**

**26/127 To receive – declarations of interest both pecuniary and non-pecuniary and applications for dispensation on items listed on the agenda**

*Under Section 106 of the Local Government Finance Act 1992, if any local Parish Councillor is more than 2 months in arrears with their Council tax they must declare an interest and refrain from voting.*

**26/128 To receive – apologies for absence given to the Clerk**

**26/129 To receive and approve – Minutes of the meeting held on the 3<sup>rd</sup> November 2025 and the Minutes of the Extra ordinary Meeting held on the 1<sup>st</sup> December 2025**

**26/130 To note – updates on matters arising from the minutes if not already on the Agenda (no decision can be made)**

**26/131 To receive - update from the District Councillor (5 minutes)**

**26/132 To receive - update from the County Councillor (5 minutes)**

**26/133 To discuss – Police Update and any issues to report**

**26/134 To receive – reports from Defib4Life regarding Defibrillator maintenance and any other relevant updates regarding the Defibrillators**

**26/135 To receive - update on the work of the Lengthsman, and to continue with the scheme for 2026/27**

**26/136 Planning Applications**

To receive and where appropriate comment on the following planning applications (including any that have been received since the agenda was issued):

26/137 To Discuss/Update on Highway Issues or footpath matters in the Village including Items reported directly to Councillors

26/138 To receive an update on the acquisition of land (opposite the church) at Headon for additional parking for Village Hall users

26/139 To update – The Emergency Response Plan

26/140 To update – renovation of 2No. finger posts within the Parish

26/141 To agree – a display cabinet in the Village Hall to present the Historical Minute books

26/142 To update – Assertion 10 legislation and upgrade to a .gov website

26/143 **Financial Matters**

- 143.1 To receive and accept – Accounts for Qtr. 3 up to the 31<sup>st</sup> December 2025
- 143.2 To receive and accept – Bank Reconciliation up to 31st December 2025
- 143.3 To receive and approve the schedule of payments for November and December (retrospectively)

26/144 To agree – Precept for the Financial year 2026/27 including:

- 144.1 To note – Salary increases for 2026/27 in line with NJC Payscales
- 144.2 To consider future projects/expenses for the year 2026/27 and agree the proposed budget
- 144.3 To agree – The precept request from Bassetlaw District Council for the year 2026/27

26/145 To discuss – Correspondence received (all emailed to Parish Councillors)

26/146 To recap – items discussed in the meeting for inclusion in the Newsletter

26/147 To notify the Clerk of matters for inclusion on the agenda for the next meeting and to agree the date.

For further information or to view the associated paperwork please contact the Parish Clerk